



## HILCO PROPANE SERVICE APPLICATION

Date Requested: \_\_\_\_\_ Date Needed: \_\_\_\_\_

Physical 911 Address of Property: \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

Phone: \_\_\_\_\_

SSN or Tax ID \_\_\_\_\_

Drivers License: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

**Co-Applicant Name:** \_\_\_\_\_

Phone: \_\_\_\_\_

SSN or Tax ID \_\_\_\_\_

Drivers License: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

What appliances will use propane?

- Standard Water Heater
- Tankless Water Heater
- Cooktop/Oven
- Central Heat
- Space Heater(s) \_\_\_ How Many?
- Fireplace
- Grill
- Pool/Hot Tub
- Dryer
- Generator

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Gate Code:** \_\_\_\_\_

**Outside Animal(s)** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Tank Size:** \_\_\_\_\_  
 Rental  
 Purchase  
 Owned

**Multiple tanks?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Aboveground**  **Underground**

**Description of property and location of propane tank:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**HILCO PROPANE**  
**SITE REQUIREMENT FORM**

Name: \_\_\_\_\_

Service address: \_\_\_\_\_ City: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

**LOCATION INFORMATION**

Amount of yard line needed \_\_\_\_\_ ft.

Is the structure already plumbed for propane \_\_\_ Yes \_\_\_ No

Size of stub out on the exterior wall for us to connect to? \_\_\_\_\_

Have all underground utilities been located and marked? \_\_\_ Yes \_\_\_ No

Is the site clear of any obstructions? \_\_\_ Yes \_\_\_ No

Distance from tank to house: \_\_\_\_\_

Distance from tank to other structure(s) on property: \_\_\_\_\_

Distance from tank to property lines: \_\_\_\_\_

If this is for an underground tank installation, will HILCO be digging the hole for the tank, or will that be done prior to the tank set day? \_\_\_\_\_

\* If we do not dig the hole, we do not cover it.

\*If removed soil is not conducive for covering tank, sand will need to be provided by consumer.

Is property within City limits \_\_\_ Yes \_\_\_ No

Has owner or contractor submitted a request for Permit from the city? \_\_\_ Yes \_\_\_ No

# HILCO PROPANE PERMISSION AND WAIVER OF LIABILITY

"Owner": means that \_\_\_\_\_, the undersigned property owner, officer of corporate property owner, official representative or office of civic or church group, or individual, whom has authority to grant permission and release liability regarding the property, including owner's family, employees, agents, invitees, tenant's, personal representatives, or assigns.

"Property": means that the property located in \_\_\_\_\_ County, Texas, located at the address of \_\_\_\_\_.  
(Described in acres, address, or location)

"Work": means to install and/or maintain propane services to the property or adjoining property. The employees of HILCO Propane, including its contractors, must enter the property owned, or in possession of, the owner to do the following work with the following circumstances:

\*HILCO Propane will not be held liable for any damage to the property.

\*HILCO Propane will not be responsible to replace or repair any issues that are a result of the work. Examples being, but not limited to, the repair of driveways, dirt work, removal of debris, repairing of ruts, replacement of grass, sod and/or vegetation, etc.

\*All underground facilities will need to be exposed or located, prior to construction, where the propane work intersects them. Underground facilities include, but are not limited to, water lines, owner's electrical lines, sewer and lateral lines, septic tanks, water sprinkler lines, etc.

\* Any underground facilities not exposed or located by the owner, could be damaged.

\* If the owner cannot expose or locate the underground facilities on the property, then the owner here by gives HILCO Propane, by signing below, permission to proceed by potentially damaging these facilities under these circumstances with the express understanding that any damage done to the property will be repaired at the owner's expense.

\*Prior to work, the path of the propane installation must be clear of any obstructions.

\*All work schedules are dependent upon weather and ground condition.

"Owner" and HILCO Propane agree as follows regarding the property stated in the form above.

Owner states that:

1. The property is owned, or in the possession and control of the owner, who has the authority to make this agreement:
2. Owner has the authority to grant HILCO Propane and here grants HILCO Propane permission to enter, or cross the property and perform the scope of work, and
3. Owner waives any right to any cause of action against HILCO Propane for direct or consequential damages to owner or owner's property that might occur during the work.

\_\_\_\_\_  
(Signature of property owner)

\_\_\_\_\_  
(Date)



# **HILCO PROPANE TANK SET SPECS**

## **HILCO Propane**

### **Tank set and Hook Up Specifications**

The following tank set information is intended for residential and small non-residential services. Please contact HILCO Propane for any adjustments and additional requirements.

LP-gas shall not be introduced into a container unless the container is equipped with an original nameplate permanently attached to the container.

Consumers shall be responsible for the installation of any interior propane plumbing. HILCO Propane will connect the yard line to the consumer provided stub-out on the exterior of the structure and conduct a pressure test once hook up/installation is completed.

Authorized contractor or homeowner must be present for final sign-off and gas check. If you are unsure of how to read your gauge, this is also a great time for your propane supplier to answer any questions you may have about your tank.

- Tanks must be a minimum of 10 ft away from any enclosed structure for all tanks up to 500-gallon capacity and 25 ft. away for tanks of more than 500-gallon. The only exception to this is the 120-gallon vertical tank which must be 3 ft. away.
- Tanks may not be covered by awnings, patio overhangs, or porches. Structures such as fire walls, fences, earth or concrete barriers, and other similar structures shall be permitted in accordance with all the following:
  1. Clearance shall be provided around the container for inspection and maintenance.
  2. The structure shall be open on at least one side that includes the longest dimension of the container.
  3. The top of the container shall be capable of being wetted by an emergency response hose stream.
- Stub-outs must be 3ft. from opening below vent outlets and 5 ft. from any source of ignition.
- Sprinkler systems must also be installed with enough distance from the tank as not to deteriorate the container.

- Most bulk trucks are equipped with a hose that is 100 feet in length. Select a general area that has access for fuel delivery. Drivers must park off public right-of-way when refueling and maintain a clear line of sight from the truck to the tank. They should also be kept on a hard surface.
- Containers shall not be in contact with the soil and must be placed on masonry or other noncombustible structural supports located on concrete or masonry foundation.
- Piping in systems shall be run as directly as is practical from one point to another, with as few fittings as practical. Buried pipe and tubing shall be installed underground with a minimum 12 in. of cover. If a minimum of 12 in of cover cannot be maintained, the piping shall be installed in conduit.
- Containers must be painted a light, heat reflective color such as white, silver, or tan. A rusty or dark colored tank may cause pressure build-up resulting in a safety relief valve discharge. Containers must also be kept clear of all combustible material.

### **General Propane information**

Propane is a colorless and odorless gas. It is intentionally odorized so leaks can be detected. It smells like rotten eggs. If you ever smell gas, please turn off your tank if it is safe to do so and call your propane company immediately.

Propane vapors are heavier than air and tend to accumulate in low lying areas.

The Railroad Commission of Texas requires propane companies to perform a leak test before refilling an empty tank.

Tanks are FILLED to 80% capacity to allow for gas expansion. If gauge reads less than 20%, order gas now.